



COMMONWEALTH of VIRGINIA

DEPARTMENT OF

MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES

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May 18, 2006

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference: Request for Proposal; - #720C-04050-06M
Title: Nursing Home Pre-Admission Screening and Resident Review (PASRR) Services
Dated: April 26, 2006
RFP Due: June 15, 2006 - 3:00 PM EST

The above referenced Request for Proposal is hereby amended as follows:

Please change to read in Section 8.0 (General Terms and Conditions), Number 8.21 as follows (changes and additions italicized and underlined):

- 8.21 **eVA Business-To-Government Vendor Registration:** The eVA Internet electronic procurement solution, web site portal www.eVA.state.va.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or Offerors must register in eVA; failure to register will result in the bid/proposal being rejected.
- a. eVA Basic Vendor Registration Service: \$25 Annual Registration Fee plus the appropriate order Transaction Fee specified below. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, electronic bidding and the ability to research historical procurement data available in the eVA purchase transaction data warehouse.
 - b. eVA Premium Vendor Registration Service: \$25 Annual Fee plus the appropriate order Transaction Fee specified below. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments.
 - c. For orders issued prior to July 1, 2006, the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order.

d. For orders issued July 1, 2006 and after, the Vendor Transaction Fee is:

- (i) DMBE-certified Woman-Owned Businesses: 1%, capped at \$500 per order.
- (ii) DMBE-certified Minority-Owned Businesses: 1%, capped at \$500 per order.
- (iii) Other Businesses not specified in (i) or (ii) above: 1%, capped at \$1,500 per order.

Please change to read in Section 9.0 (Special Terms and Conditions), Number 9.10 as follows (changes and additions italicized and underlined):

9.10 **eVA Business-To-Government Contracts:** The contract will result in one (1) eVA purchase order with the eVA transaction fee specified below.

a. For orders issued prior to July 1, 2006, the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order.

b. For orders issued July 1, 2006 and after, the Vendor Transaction Fee is:

- (i) DMBE-certified Woman-Owned Businesses: 1%, capped at \$500 per order.
- (ii) DMBE-certified Minority-Owned Businesses: 1%, capped at \$500 per order.
- (iii) Other Businesses not specified in (i) or (ii) above: 1%, capped at \$1,500 per order.

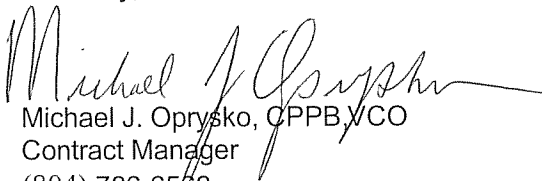
The eVA transaction fee will be assessed approximately thirty (30) days after the purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Internet electronic procurement solution, web site portal www.eva.state.va.us, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies.

Vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution and agree to comply with the following:

- a. Submit a fully executed American Management Systems, Inc., (AMS) Trading Partner Agreement, a copy of which can be accessed and downloaded from www.eva.state.va.us. AMS is the Commonwealth's service provider to implement and host the eVA e-procurement solution.

Sincerely,


Michael J. Oprysko, CPPB, WCO
Contract Manager
(804) 786-6562

Please have an authorized representative sign and date below and return with your proposal:

Signature: _____ Print Name: _____

Date: _____

Company Name: _____

Title: _____